

BYLAW NO. 260/17

RURAL MUNICIPALITY OF MOOSOMIN NO. 121

**A BYLAW TO PROVIDE FOR THE RETENTION
AND DISPOSAL OF DOCUMENTS**

The Council of the Rural Municipality of Moosomin No. 121 in the Province of Saskatchewan,
enacts as follows:

1. This bylaw may be referred to as “Document Disposal Bylaw”.
2. That a Records and Retention and Disposal Schedule for the municipality, attached hereto as “Schedule A” and forming part of this bylaw, be adopted.
3. That the Administrator of the municipality is hereby authorized to destroy all applicable documents of the Municipality in accordance with the Schedule.
4. That the Administrator contact the Saskatchewan Archives Board before the destruction of any records mentioned in Section 2 above and ensure that any documents requested by the Board for preservation in the Archives be deposited with the Board.
5. Bylaw No. 193/04 is hereby repealed.

SEAL

Reeve

Administrator
Section 224 *The Municipalities Act*

Read a third time and adopted
this ____ day of _____

Administrator